



SERVICES TO SCIENCE AND RESEARCH BRANCH (SSR)

OFFICE OF DIRECTOR OF ADMINISTRATION AND FINANCE

Director of administration and finance

Dr Tamás Landesz (until October 2023)
Ms Charu Mehta (acting)

Administrative and legal officer

Ms Virginie Vocanson

Data protection and legal officer

Ms Jolien Jongerius

Senior assistant (Coordinator, governing bodies and meetings)

Ms Agnès Meneghel
(until December 2023)

Administrative assistant (DAF Office coordinator)

Ms Nathalie Lamandé

Administrative assistant

Ms Claudia Culierat

ADMINISTRATIVE SERVICES OFFICE

Administrative services officer

Ms Elisabeth Françon (until May 2023)
Dr Tamás Landesz
(acting, until August 2023)
Mr Sylvain Lubiato (acting)

Project manager

Mr Sylvain Lubiato

Administrative assistant

Ms Sophie Servat

Principal assistant (Procurement)

Ms Fabienne Lelong

Assistants (Procurement)

Ms Sandra Lejeune
Mr Didier Louis (until February 2022)
Ms Sandrine Macé

Assistant (Registry)

Mr François Deloche

Assistant (Security and building management)

Mr Jean-Alain Pedil

Secretary

Ms Valérie Rut

Support staff

Mr Thomas Cler
(Laboratory maintenance)
Mr Yannick Condomines (Reception)
Mr Henri Cordier
(Laboratory and administration)
Mr William Goudard
(Space maintenance)
Mr Antoine Hernandez (Driver)

Mr Michel Javin (Reprography)
(until July 2022)

Mr Hafed Lamouchi
(Electronic maintenance)

RESOURCE MOBILIZATION, BUDGET, AND FINANCE OFFICE

Administration and finance officer

Ms Charu Mehta
Mr Bent Jorgensen (acting)

Resource mobilization and grant officer

Ms Claire Salignat

Project management officer

Mr Corentin Chaboud

Budget officer

Ms Editta Odame

Finance officers

Ms Julie Goux
Mr Rommel Nidea

Assistants (Budget)

Mr Thomas Odin
Ms Madeleine Ongaro
Mr Franck Rousset

Assistants (Accounts)

Ms Belinda Annibaldi
 Mr Samuel Billard
 Mr Pascal Binet
 Ms Adèle Séguret
 Mr Nils Viala

Assistants (Resource mobilization)

Ms Maud Bessenay
 Ms Véronique Chabanis

Trainees

Ms Samantha Scordato
 Ms Anna Schmutz
 Ms Hiba-Ghalia Layachi
 Mr Kojo Osei Amoyaw-Osei
 Ms Juliette Pentecôte

HUMAN RESOURCES OFFICE**Human resources officer**

Mr David Kavanagh

Associate human resources officer

Ms Catherine Bassompierre
 (until December 2022)
 Mr Mohamed Atteya

Assistants (Human resources)

Ms Nur Iliyana Ishak
 Ms Aurélie Rosado

Ms Julianna Soos (Training)
 Ms Séverine Coutelier

Secretary

Ms Sophie Sibert

Staff physician

Dr Berth Atik

Secretary to IARC Staff Association Committee and Staff physician

Ms Isabelle Poncet

Relocation assistant

Ms Christine Astier

INFORMATION TECHNOLOGY SERVICES**Head, Information Technology****Services**

Mr Francisco Lozano

IT officers

Mr Philippe Boutarin
 Mr Nicolas Tardy

Senior assistant (Service analyst and Development)

Ms Lucile Alteyrac

Assistant (Digital workplace)

Mr Sébastien Agathe
 Mr Rémi Valette (until January 2023)

Assistant (Network and communications)

Mr Hafed Lamouchi

Assistant (Service desk)

Mr Benjamin Danet

PUBLISHING, LIBRARY, AND WEB SERVICES**Knowledge manager**

Ms Teresa Lee

Managing editor

Dr Karen Müller

Institutional webmaster

Ms Maria de la Trinidad Valdivieso
 Gonzalez

Information assistants

Ms Latifa Bouanzi
 Ms Sylvia Lesage
 Mr Othman Yaquoubi

The Services to Science and Research Branch (SSR), led by the Director of Administration and Finance (DAF), is made up of six specialized operational units, which provide services intrinsic to the successful implementation of the Agency's scientific programmes: (i) Office of the Director of Administration and Finance, including legal support, data protection, and coordination of governing bodies; (ii) Budget and Finance Office, including supporting resource mobilization activities; (iii) Human Resources Office, including staff training and capacity-building; (iv) Administrative Services Office, including procurement, conference services, building management, and security; (v) Information Technology Services, including telecommunications; and (vi) Publishing, Library, and Web Services, including publications production and copyright management. SSR ensures that the Agency's activities meet the highest sector standards of resource management, operational effi-

ciency, and accountability in the use of the resources made available by IARC's Participating States and donors.

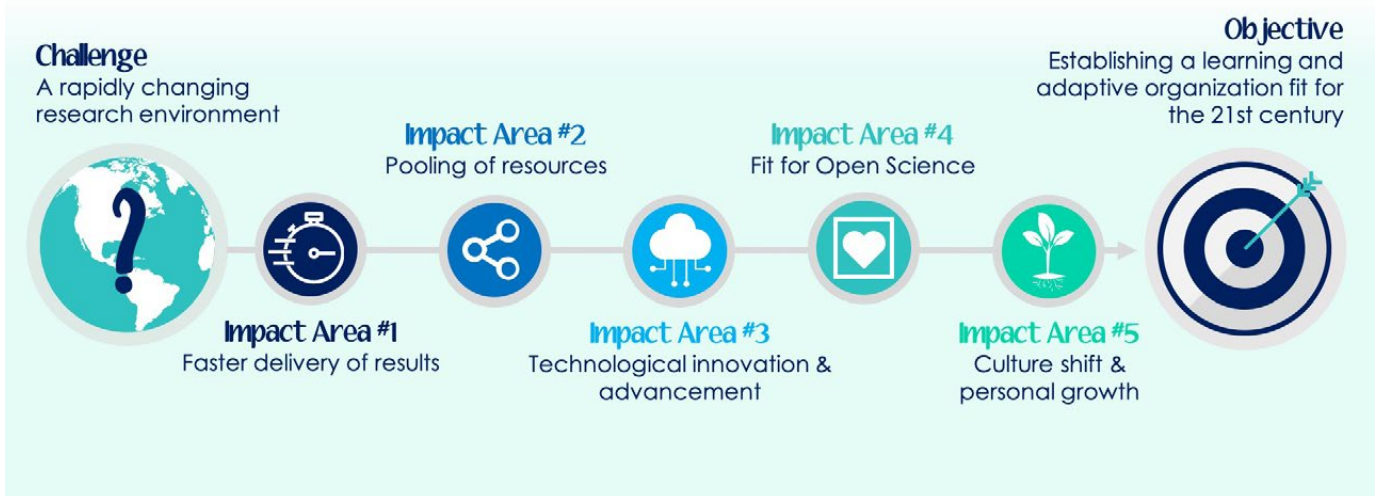
SSR remains committed to the principle of continuous quality improvement, striving to further enhance the Agency's processes and support services by, among others, collecting feedback through regular service surveys. The following five impact areas were defined by SSR to enable the Agency to fulfil the IARC Medium-Term Strategy 2021–2025 and to transition towards a learning- and knowledge-driven organization fully fit for the 21st century: (i) faster delivery of results, (ii) pooling of resources, (iii) technological innovation and advancement, (iv) fit for Open Science, and (v) culture shift and personal growth. SSR holds monthly Administrative Town Hall meetings to communicate SSR objectives and planned activities and to explain new operational policies and administrative procedures of general interest. This

enables SSR to maintain close proximity with IARC personnel, to address the needs of personnel promptly, and to prevent potentially problematic issues from becoming unmanageable.

To retain its focus and use IARC resources in the most efficient way, SSR defined the following three overarching priorities for the 2022–2023 biennium: (i) to complete the move to the new IARC building in the Gerland Biodistrict of Lyon; (ii) to expand and externally pilot the IARC Scientific IT Platform, supported by a strong data protection framework; and (iii) to join WHO in implementing a new state-of-the-art enterprise resource planning system, called the Business Management System.

The new IARC building is not only the Agency's new headquarters; it also symbolizes the main ambitions of the IARC Medium-Term Strategy 2021–2025. The architectural concept

Impact Areas: five ways SSR can enable IARC to fulfill its mission



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of the new building aims to promote the concept of Open Science and to enhance collaboration with local and national partners. The physical structure reflects the IARC values of transparency and collaboration. The concept of Open Science is at the heart of the new building. It will enable IARC to ensure open access to research infrastructures and to scientific data and knowledge, and will open up new possibilities for dialogue and engagement with society. Located in the Gerland Biodistrict of Lyon, the new building will contribute to better synergies with numerous partners in research and health. The Gerland Biodistrict is home to Lyon's leading research institutes (e.g. INSERM, ENS, BIOASTER), health organizations (e.g. ANSM, ANSES, HCL), and possibly private health-care companies, within an attractive ecosystem. IARC already has interactions with many of these institutions. The proximity of the new building to the future premises of the WHO Academy and to the WHO Lyon Office establishes a public health hub on a global scale, the Lyon WHO Hub. This hub will enable IARC to share programmes, resources, and service providers, and offers a unique opportunity for IARC to increase collaborations and partnerships locally and around the world.

IARC continued to further solidify its data protection framework and data security measures during the 2022–2023 biennium, to ensure that the Agency's data protection framework remains in line with internationally recognized standards. IARC has developed solutions that enable the Agency to share data with its collaborators remotely via the IARC Scientific IT Platform. These solutions have been set up in accordance with internationally recognized data protection standards, and the initial pilot phase has been successful. IARC continues to collaborate with its collaborators, the European Commission, the European Data Protection Supervisor, several networks of international organizations, and data protection authorities to work on long-term solutions to simplify data sharing with IARC.

In the Agency's continued efforts to modernize its administrative management systems, IARC joined forces with WHO and embarked on the implementation of a new Business Management System (BMS). IARC's current enterprise resource planning system (ERP) is out of date, requiring time- and resource-intensive manual entry, which leads to inefficiencies, risk of errors, and demotivation of staff members. Because IARC's

currently outdated system will be decommissioned by the supplier by the end of the biennium, IARC explored alternative ERP solutions to modernize its administrative management systems in support of the IARC Medium-Term Strategy 2021–2025. The best-value-for-money solution was identified by joining forces with WHO and together transitioning to a new ERP solution: the new BMS. This will enable IARC and WHO to jointly simplify processes and adapt rules by applying best-in-breed solutions. The new system will be seamless, more user-friendly and intuitive, and simpler to use. It will reduce the risk associated with manual entries, provide business intelligence and analytical tools for improved resource planning, and integrate all existing IT systems, enabling them to communicate with each other.

In the framework of the Quality of Work Life work plan and in light of the Respectful Workplace initiative, efforts were dedicated to supporting and promoting cultural transformation, to increase colleagues' engagement in driving and embedding cultural change. Individual coaching sessions were offered to provide further support to supervisors, managers, and their teams in strengthening interpersonal

relationships, effective communication, and teamwork. In addition, to contribute to the implementation of culture shift towards a project- and activity-based work environment, specific learning paths were designed. The Research Leadership Training Programme aims to reinforce a strategic leadership culture at IARC and to strengthen partnerships and collaborations with researchers outside the Agency. Participation rates in mandatory training courses were very high; these courses aim to, among others, increase awareness about abusive conduct, sexual abuse, and exploitation and equip IARC personnel with specific

guidance, tools, and techniques on how to prevent and address various types of prohibited conduct.

SSR supported the Director in efforts to mobilize additional external financial resources to deliver the approved programme of work, in developing a new IARC Investment Case to help resource mobilization efforts, and in launching a new Informal Governing Council Working Group on Sustainable Financing.

SSR continued to ensure effective management of IARC accounts, retaining compliance with the International Public

Sector Accounting Standards (IPSAS), validated by WHO external auditors on an annual basis. The Agency continued to receive unqualified (i.e. fully compliant) audit opinions from the external auditors throughout the biennium. IARC managed to close all prior year recommendations successfully during the biennium.

Finally, SSR continued to put in place measures aimed at maximizing the professional and personal potential of personnel and fostering a work environment that supports collaboration and excellence.

IARC PUBLICATIONS AND WEBSITES

During the 2022–2023 biennium, IARC published the following reference publications:

WHO CLASSIFICATION OF TUMOURS

- WHO Classification of Central Nervous System Tumours, 5th edition (print)
- WHO Classification of Urinary and Male Genital Tumours, 5th edition (print)
- WHO Classification of Paediatric Tumours, 5th edition (print)
- WHO Classification of Head and Neck Tumours, 5th edition (print)

IAC-IARC-WHO CYTOPATHOLOGY REPORTING SYSTEMS

- WHO Reporting System for Lung Cytopathology, 1st edition (print)
- WHO Reporting System for Pancreaticobiliary Cytopathology, 1st edition (print)

IARC MONOGRAPHS

- Volume 126, Opium Consumption (print)
- Volume 127, Some Aromatic Amines and Related Compounds (print)
- Volume 128, Acrolein, Crotonaldehyde, and Arecoline (print)
- Volume 129, Gentian Violet, Leucogenian Violet, Malachite Green, Leucomalachite Green, and CI Direct Blue 218 (PDF)
- Volume 130, 1,1,1-Trichloroethane and Four Other Industrial Chemicals (PDF)
- Volume 131, Cobalt, Antimony Compounds, and Weapons-Grade Tungsten Alloy (PDF)
- Volume 132, Occupational Exposure as a Firefighter (PDF)

IARC HANDBOOKS

- Volume 18, Cervical Cancer Screening (print and PDF)
- Volume 19, Oral Cancer Prevention (PDF)

IARC WORKING GROUP REPORTS

- Best Practices in Cervical Screening Programmes: Audit of Cancers, Legal and Ethical Frameworks, Communication, and Workforce Competencies, IARC Working Group Report No. 11 (PDF)

BIENNIAL REPORT

- Rapport biennal 2020–2021 (PDF)

NON-SERIES PUBLICATIONS

- Cervical Cancer Elimination in Africa: Where Are We Now and Where Do We Need to Be? (PDF)
- Mise en œuvre d'un programme pilote de dépistage du cancer du col de l'utérus intégré dans les services courants de soins de santé primaires au Bénin, en Côte d'Ivoire et au Sénégal (PDF)
- Implementation of a Pilot Cervical Cancer Screening Programme Integrated in Routine Primary Health-Care Services in Benin, Côte d'Ivoire, and Senegal: Report of a Pilot Project (Care4Afrique) in Three African Countries (PDF)

ELECTRONIC RESOURCES

- Atlas of Breast Cancer Early Detection, IARC CancerBase No. 17
- Using HPV tests for cervical cancer screening and managing HPV-positive women – a practical online guide, IARC CancerBase No. 18
- Cancer Incidence in Five Continents, Volume XII, IARC CancerBase No. 19
- Atlas de l'inspection visuelle à l'acide acétique du col de l'utérus pour dépister, trier et déterminer l'éligibilité des lésions au traitement ablatif
- Tests VPH pour le dépistage du cancer du col de l'utérus et prise en charge des femmes positives au VPH – guide pratique
- Atlas de coloscopie – principes et pratique
- Atlas de la inspección visual del cuello uterino con ácido acético para tamizaje, triaje y evaluación para el tratamiento
- Uso de pruebas de VPH para el tamizaje del cáncer cervicouterino y el manejo de mujeres VPH positivas – una guía práctica en línea
- Atlas de coloscopia – principios y práctica

In addition, during the biennium the Web Services team developed or validated and launched the following websites:

- World Code Against Cancer Framework: <https://cancer-code-world.iarc.who.int/>
- Cancer Inequalities: <https://cancer-inequalities.iarc.who.int/>
- EpiDRIVERS: Identifying epigenetic driver genes (epidrivers) in cancer and their link to environmental carcinogens/exposures: <https://epidrivers.iarc.who.int/>
- ARISTOCANCERS: Investigating human cancers associated with exposure to aristolochic acids: <https://aristocancers.iarc.who.int/>
- EpiMARKS+: Identifying epigenetic biomarkers of breast cancer risk and their environmental/lifestyle determinants: <https://epimarks.iarc.who.int/>
- Mapping the Evidence for the World Health Organization Classification of Tumours: a Living Evidence Gap Map by Tumour Type (WCT EVI MAP): <https://wct-evi-map.iarc.who.int/>
- Bladder Cancer Epidemiology and Early Detection in Africa (BEED) Study: <https://beed.iarc.who.int/>
- DISCERN: Discovering the Causes of Three Poorly Understood Cancers in Europe: <https://discern.iarc.who.int/>
- Research on Potential Long-Term Health Effects of Tattooing: <https://tattoo.iarc.who.int/>
- CanScreen-ECIS: <https://canscreen-ecis.iarc.who.int/>
- VOYAGER: Human Papillomavirus, Oral and Oropharyngeal Cancer Genomic Research: <https://voyager.iarc.who.int/>
- Latin America and the Caribbean (LAC) Code Against Cancer: <https://cancer-code-lac.iarc.who.int/>
- Cancer Incidence in Five Continents (CI5): <https://ci5.iarc.who.int/>
- European Prospective Investigation into Cancer and Nutrition (EPIC): <https://epic.iarc.who.int/>